

Appendix A

**OHRAB Grant Budget Form**

**Salaries and Wages (list items)**

	Grant Funds	Cash Match	TOTAL
Tracie Evans, Curator of Collection/ 515.25hr @ 16.82		8,666.50	8,666.50
Volunteer/ 280.75 hours @ 18.54		5,205.10	5,205.10
			0.00
			0.00
<b>Subtotals</b>	0.00	13,871.60	13,871.60

**Supplies (list items)**

	Grant Funds	Cash Match	TOTAL
Archival Document Box	487.80		487.80
File Folders	797.32		797.32
Absorene Book & Paper Cleaner	120.96		120.96
Label Holders	18.88		18.88
Book Trays	17.50		17.50
Other Boxes	115.40		115.40
Records Box	175.00		175.00
Shipping of Supplies	267.14	13.66	280.80
<b>Subtotals</b>	2,000.00	13.66	2,013.66

**Equipment (list items)**

	Grant Funds	Cash Match	TOTAL
Vacuum Micro adapter for cleaning paper			0.00
			0.00
			0.00
<b>Subtotals</b>	0.00	0.00	0.00

**Contracted Services (list items)**

	Grant Funds	Cash Match	TOTAL
			0.00
			0.00
			0.00
			0.00
<b>Subtotals</b>	0.00	0.00	0.00

**Other Eligible Expenses (list items)**

	Grant Funds	Cash Match	TOTAL
			0.00
			0.00
			0.00
			0.00
<b>Subtotals</b>	0.00	0.00	0.00

**Summary Budget**

	Grant Funds	Cash Match	TOTAL
Salaries & Wages	0.00	13,871.60	13,871.60
Supplies	2,000.00	0.00	2,013.66
Equipment	0.00	0.00	0.00
Contracted Services	0.00	0.00	0.00
Other Eligible Expenses	0.00	0.00	0.00

**Total Project Costs**

	2,000.00	13,871.60	15,885.26
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# Historic German Township Records Project Supplies Cost Report

Supply Item	Ordered	On hand	Qty	Unit Cost	Cost	Total Expense incurred	Cost for Unused	Total Used Supply cost
Absorene Book & Paper Cleaner	15	1	5	\$ 7.16	\$ 35.80	\$ 128.76	7.80	120.96
File Folders (Letter)	30	5	10	\$ 7.80	\$ 78.00	668.40	111.40	557.00
File Folders (Legal)	8	0	8	\$ 30.04	\$ 240.32	240.32	-	240.32
Document Box (Letter)	50	5	50	\$ 4.44	\$ 222.00	222.00	22.20	199.80
Document Box (Legal)	20	0	20	\$ 14.40	\$ 288.00	288.00	-	288.00
Label Holders 12/pkg	8	0	8	\$ 2.36	\$ 18.88	18.88	-	18.88
Book Tray (small)	2	1	2	\$ 4.40	\$ 8.80	8.80	4.40	4.40
Book Tray (Medium)	2	2	0	\$ 5.90	\$ -	-	11.80	-11.80
Book Tray (Large)	3	1	3	\$ 6.55	\$ 19.65	19.65	6.55	13.10
Records Box	25	0	25	\$ 7.00	\$ 175.00	175.00	-	175.00
Deep Lid Box	4	0	4	\$ 13.10	\$ 52.40	52.40	-	52.40
Shallow Lid Box	7	0	7	\$ 9.00	\$ 63.00	63.00	-	63.00
					Subtotal	\$ 1,885.21	164.15	1,721.06
Shipping costs (june Order)						\$ 250.54		250.54
Shipping costs (September Order)						\$ 30.26		30.26
<b>Totals</b>						\$ 2,166.01	328.30	2,001.86